



**Salem County Clerk**  
 110 Fifth Street • Salem, New Jersey 08079  
 856-935-7510 • Fax 856-935-8882  
 www.salemcountyclerk.org



**Dale A. Cross**  
 County Clerk  
 Ext. 8605

**Kathleen S. Sheffield**  
 Chief of Admin. Services  
 Ext. 8300

**Donna R. Secaur**  
 Deputy Clerk  
 Ext. 8454

## Archive Research Request

In order to help researchers who are not able to visit our office, we offer a limited records search.

Our research fee is \$25.00 which is not refundable, payable in advance. This includes a search of the above sources as well as postage and up to five (5) copies of printed materials or copies of microfilmed items.

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE : \_\_\_\_\_

TELEPHONE: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_ @ \_\_\_\_\_

**Name of Ancestor (One name per search):** \_\_\_\_\_

Please complete as much information as possible. **Old Salem Hospital-** Birth Certificates (before 9/1951) are filed at the Salem City Registrar (856)-935-0372 Ext. 215  
**New Salem Hospital-** Began with patients (in 9/1951) Birth Records are filed in Mannington Township Registrar (856)-935-2359  
 Birth Date & Location: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ LOCATION: \_\_\_\_\_ **Our Archives only if there is a newspaper Article**

Marriage Date & Location: : \_\_\_\_ / \_\_\_\_ / \_\_\_\_ LOCATION: \_\_\_\_\_

(xx) (xx) (xxxx) Marriage Files Some are in our Archives, Others the Township where Bride resides

Death Date & Location: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ LOCATION: \_\_\_\_\_

(xx) (xx) (xxxx)

Residence (town and/or county): \_\_\_\_\_

Name of Spouse(s), parents, children, or other relatives: \_\_\_\_\_

Other pertinent facts: \_\_\_\_\_

Precise type of information desired: \_\_\_\_\_

Searching may include the following which are pertinent to the information requested  
-1912)

-1958)

-1970)

to miscellaneous documents (including, Slave Records, Coroner Records, Early Ear Marks, Early Roads, Unrecorded Deeds, Business Names & Physicians (1707-1899)

**Payment to be made by check or money order.**

Please make checks payable to: "Salem County Clerk" and mail to the above address.

Please allow a few weeks for our reply.